

20/10/2023

Dear parent/guardian,

Grayling Primary School is looking forward to another great year of teaching and learning and would like to advise you of Grayling Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfill the standard Victorian curriculum and we want to assure you that all contributions are voluntary.

Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide a wider offering of subjects and special curriculum experiences; enhanced digital learning opportunities, which have enabled students to access high level curriculum.

The teaching staff at Grayling Primary School put a lot of time and effort into selecting educational items and programs that enable them to support your child in their learning, and we negotiate extensively on behalf of our families to access quality items at the best possible prices.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Please contact the office via email at grayling.ps@education.vic.gov.au if you have any questions.

Yours sincerely,



Luke Abdallah - Principal



Leigh McKee - School Council President

Please see below the breakdown of Curriculum and Extra-Curricular Contributions;

<u>Curriculum Contributions -</u>	<u>Suggested Amount</u>
<i>We invite parents to make a Curriculum Contribution to help cover the costs associated with these subjects, items or activities, so that the school can continue to provide these for all students.</i>	
<u>Classroom consumables, materials & equipment</u> <ul style="list-style-type: none"> ● Art – paint, crayons, canvas, glitter, coloured paper (\$15) ● English – book boxes (\$15) ● Numeracy - math equipments (\$15) ● Science - Experiments and equipment (\$15) 	\$60.00
<u>Online Subscriptions</u> <ul style="list-style-type: none"> ● Whole School - Maths Online (\$20) ● Whole School - Essentials Assessments (\$20) ● Literacy - Prep (TBC) (\$20) 	\$60.00
<u>ICT Devices</u> – provision for purchase and upkeep of devices for the shared classroom sets	\$20.00
<u>Prep Total Amount</u>	<u>\$140.00</u>

Educational items for students to own

There are some items that the school recommends you purchase from **Maxim Office Group** for your child to individually own and use.

These packs range from \$50 to \$60 depending on year level requirements.

These items have been carefully selected by the teaching staff to support learning in the classroom and to represent excellent value for quality items.

These packs will be packed, labeled and delivered to the school for the start of the school year.

To purchase from **Maxim Office Group** please click the link <http://www.maxim.booklists.com.au> and enter the following access code: **GRAYLINGPS**

For instructions on how to place your order please see the Maxim Order Guide.

Parents/Carers will be provided with a list of essential items that they can purchase themselves, and send to school on day 1 2024 with their student.

These items are essential for students to complete their classwork.

Extra-Curricular Items and Activities - provided on a user-pays basis

Extra Curricular Activities -

Grayling Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Grayling Primary School will offer a range of Camp and Excursion experiences with dates and prices to be confirmed in 2024.

Grade 6 additional items -

Commemorative top - Sizing will be completed at school early in 2024. These will be paid for via a separate payment in Compass. Estimated: \$45

Graduation - A Grade 6 graduation will be held at the end of the year with dates and prices to be confirmed in 2024 (estimated: \$20-\$25)

Camps and Excursions estimated costs 2024 -

- Excursions to be scheduled (estimated: \$30 - \$40 for the year)
CSEF can be used by eligible families
- School camp (Years 3-6) - more information to be provided (estimated : \$280 - \$380 for camp costs)
CSEF can be used by eligible families

Financial Support for Families

Grayling Primary School understands that families may experience financial difficulty and offers a range of support options, including;

- The Camps, Sports and Excursions Fund (CSEF)
Please see the office staff for an application form if you hold a valid Healthcare card.
- State Schools Relief uniform support

Contact Lisa Sutherland on 8903 4000 for a confidential discussion of payment options.

Payment Methods -

- **the preferred payment method is COMPASS**
- Contributions can be made via EFTPOS at the school office or over the phone.
*do not send credit card details via email

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard | curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.